

# STATUS OF 1998-99 STRATEGIC PLAN GOALS

Goal #	Description	Status
<b>Goal I</b>	<b>Communications.</b>	<b>Achieve a higher level of understanding of the role and responsibilities of the FPPC, both internally and externally.</b>
1a	Put advice letters on Westlaw.	Completed--all advice letters 1990-present are provided to and posted by Westlaw and Lexis.
1b	Put advice letters on FPPC website.	Underway--testing system internally before releasing to the public. Must first develop a way to address quality and accuracy problems in old letters.
2	Synopsis of advice in <i>Bulletin</i> .	Completed.
3	Frequently asked Proposition 208 questions on the web.	Completed--208-related advice was posted while relevant, then Prop. 34 FAQs were developed and posted, along with an entire Prop. 34 library.
4	Proposition 208 litigation status report on the website.	Obsolete with the repeal of Prop. 208, but a litigation section on the website now provides detailed information, including copies of many significant filings, etc.
5a	Establish Internet access for staff research.	Completed.
5c	Establish email for advice.	Being considered for requests, but not replies. Too many problems with controlling product, etc.
6a	Establishment of multi CD-ROM driver for law desk software.	Completed/discontinued. Subscription terminated in 2001-02 due to budget reductions.
6b	Establishment of multi CD-ROM driver for national telephone, address & street map directory.	Complete/obsolete--services now provided free on the web.
7a	Set up interface with contractual database of Legitech.	Complete/obsolete--Legitech offered online contribution information for state committees before electronic filing. We now obtain much more complete information from SOS's database.
7b	Set up interface with contractual database of Data Quick.	Complete---now a web-based subscription service to which we subscribe.
7c	Set up contractual databases of Westlaw.	Complete-- users have access to Westlaw or Lexis.
7d	Set up interface with contractual database of the Federal Elections Commission.	Complete/obsolete. This was installed for investigators and accounting specialists, but is no longer used.
8a	Provide Enforcement staff access to restricted databases in DMV.	Unsuccessful. A request to DMV was denied. Seeking a legislative change would be the next step.
8b	Provide Enforcement staff access to restricted databases in Secretary of State.	Complete. Full access to filings now provided to Enforcement and Technical Assistance.

8c	Provide Enforcement staff access to restricted databases in Justice Department.	No action.
9	Electronic filing of disclosure forms.	Ongoing. Legislation was enacted requiring state filers who collect/spend in excess of \$50,000 to file electronically. Subsequent legislation was enacted to provide free on-line filing for all state filers.
10	Commission forms and manuals on website.	Completed. Many improvements, including improved accessibility and forms that may be completed and printed from the software, have been made since 1999.
11	Convert previous existing databases from Unix to Microsoft Windows '95.	Completed/obsolete. We are now using Windows 2000 and upgrading to XP.
12	Internally convert recurring reports and statistics to paperless form to reduce time and money.	Completed.
13	Establish internal Commission-wide calendar for meetings, hearings, etc.	Completed. GroupWise email & calendaring software provides the basic ability, and an Intranet-based calendar being developed may improve upon that system.

Goal #	Description	Status
<b>Goal II</b>	<b>Improved Accountability.</b>	<b>Achieve capability of judging FPPC performance objectively by defining output standards and resource expenditure measurements.</b>
1a	Improve timely response to complaints.	Ongoing/renewed. Currently reviewing and closing cases in the queue for lack of resources, then focusing on identifying a stricter standard for determining which cases are sent to full investigation. Objective is to open only those cases that can be prosecuted in a timely manner.
1b	Improve timely response for public records requests.	Ongoing. Response time averages 2 1/2 to 3 weeks.
1c	Improve timely requests for advice/assistance.	Ongoing. Telephone advice inquiries are generally responded to on a same-day or next-day basis. Written advice response time varies based on complexity of question, completeness of original request, and how fast the requestor responds to Legal Division requests for additional information.
2a	Publish and update current list of Enforcement delinquent fines.	No action.
2b	Publish and update current list of Enforcement decisions.	Completed. Online alphabetical list is updated monthly.
3	Conduct more seminars.	Completed, then undone by budget cuts in the past three years.
5	Conduct annual customer surveys.	Discontinued. Selective surveys have been sent out over the intervening years.
6a	Reduce and simplify forms and reports.	Ongoing. Simplification proposals and projects have generally focused on specific regulatory and reporting provisions.
6b	Establish electronic filing of Form 700.	Discontinued. After contracting with a private consulting firm for a feasibility report, we terminated the contract and returned the funding to the General Fund. The consultant informed us that he could not provide a positive recommendation on costs savings, a prerequisite of funding for the Department of Finance.
7a	Assemble data on voluntary expenditure limits under Proposition 208 guidelines.	Obsolete. This item, related to the lifting of voluntary expenditure limits when certain independent expenditure thresholds were breached, was rendered obsolete with the repeal of most of Prop. 208.
7b	Publish information about Prop. 208 to jurisdictions affected.	Obsolete/complete. While most of Prop. 208 was repealed, certain provisions of Prop. 34 apply to locals, and those are set forth on the Commission's website.

Goal #	Description	Status
<b>Goal III</b>	<b>Streamlined Enforcement</b>	
1	Continue staff updates on the status of Proposition 208.	Obsolete/complete. Most of Proposition 208 repealed. Prop. 34 updates were provided during implementation period.
2	Contract for computer training.	Complete. Computer training now provided as needed via private vendor.
3	Increased opportunities for upward mobility.	Ongoing. Several classifications changes are being proposed to DPA in order to improve recruitment and retention.
4a	Formal training for new staff with Proposition 208.	Obsolete/ongoing. While most of Prop. 208 was repealed, the Enforcement, Technical Assistance and Legal Divisions each provide training to new employees on Prop. 34 and the PRA generally.
4b	Provide hires with solid grounding in the Political Reform Act.	See Item 4a.
5	Conduct annual customer survey on how effectively the Commission is meeting its goals.	Partial. Last survey completed in 2000 in conjunction with the Campaign Simplification Project.
6	Send senior managers to training seminars.	Partial. Some management training provided, but State Training Center closed in 2004, and Commission's training budget severely reduced, also due to 2004-05 budget cuts.
7	Annual written performance standards and objectives for each classification.	Ongoing. The Executive Director reviews all performance evaluations to ensure uniformity throughout the agency.